



Fee Simple Law

closings@feesimple.law | 470-769-9700

BUYER INFORMATION FORM

PROPERTY ADDRESS: _____
Street City State Zip Code

BUYER #1

NAME: _____ **SOCIAL SECURITY NO.:** _____

CURRENT ADDRESS: _____
Street City State Zip Code

PHONE: _____ **WORK | CELL**

EMAIL: _____

Will Property Be Your Primary Residence? [] Yes [] No

Is the buyer a non-natural person (i.e. a business entity, trust, estate)? [] YES NO []

If yes, please provide all entity documentation (i.e. Articles of Organization/Certification of Incorporation, Operating Agreement/By-Laws, Trust Agreement, Probate Order Signing Authority, and EIN).

BUYER #2

NAME: _____ **SOCIAL SECURITY NO.:** _____

CURRENT ADDRESS: _____
Street City State Zip Code

PHONE: _____ **WORK | CELL**

EMAIL: _____

Will Property Be Your Primary Residence? [] Yes [] No

Is the buyer a non-natural person (i.e. a business entity, trust, estate)? [] YES NO []

If yes, please provide all entity documentation (i.e. Articles of Organization/Certification of Incorporation, Operating Agreement/By-Laws, Trust Agreement, Probate Order, Signing Authority, and EIN).



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ADDITIONAL INFORMATION

1. If multiple buyers, are buyers married? YES NO

2. If multiple buyers, how will buyers take title to property?

Joint Tenants with Right of Survivorship

Tenants in Common

*Please contact our office to speak with an attorney if you have questions about how to hold title to property in Georgia.

3. Are buyers attending closing? YES NO

4. Will buyers need a Power of Attorney ("POA")? YES NO

Name of Power of Attorney: _____

*Please note that all POAs must be reviewed and approved by our firm in before closing. Lender approval is also required for financed transactions. Original POAs must be brought to closing. Fee is \$75 per POA + \$25 recording fee per POA.

5. Will buyers need a Mailaway closing? YES NO

If you require a mail-away closing and are getting a loan, please note that Georgia law requires that you sign documents in front of an attorney and that documents must be notarized and witnessed. Fee is \$350 for a mailaway closing.

WIRE FRAUD STATEMENT ACKNOWLEDGEMENT

Email hacking and fraud are on the rise to misdirect funds for closings. Please call our office to confirm our instructions prior to sending any wire. Do not rely solely on wire instructions you receive by email, even if it appears to come from our office. Always confirm our wire instructions by calling our office using a phone number you find from an independent source, such as the internet. We are not responsible for any wires sent by you to an incorrect bank account.

SIGNATURE: _____ **SIGNATURE:** _____

DIGITAL SIGNATURES ARE NOT PERMITTED

RETURN THIS FORM TO CLOSINGS@FEESIMPLE.LAW WITHIN 2 DAYS OF RECEIPT



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FOR A SMOOTH CLOSING

ID: All buyers must two forms of identification to closings. One form of identification must be a valid, government issued ID.

FUNDS TO CLOSE: Any amount over \$5,000 must be wired. We do NOT accept ACH or Electronic Transfer payments. Any amount under \$5,000 must be in the form of certified funds. Please note wires should be initiated no later than a day before the closing. This ensures our receipt of your funds by your closing time. Failure to wire funds will cause a delay in closing. Our wire instructions are attached. Please call to verify our wire instructions before wiring any funds. We are not responsible for any misdirected funds that do not reach our Escrow Account.

OTHER DOCUMENTS: Please check with your lender to learn if they require any other documents that need to be brought to closing such as bank statements, gift letters or proof of sale of a prior residence.

IMPORTANT: Please email this completed form to **CLOSINGS@FEESIMPLE.LAW** within 2 days of receipt. If you have any questions, please give us a call at 470-769-9700.

We appreciate your cooperation and look forward to MEETING YOU AT THE CLOSING TABLE!

RETURN THIS FORM TO CLOSINGS@FEESIMPLE.LAW WITHIN 2 DAYS OF RECEIPT